

**SECRETARY'S MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**NAPOLEON COMMUNITY SCHOOLS, NAPOLEON, MICHIGAN**  
**May 9, 2022**

The regular meeting was called to order by Vice President Heather Swaenepoel. The meeting began with the Pledge of Allegiance at 7:00 p.m. in the Middle School Media Center.

**MEMBERS PRESENT:** Heather Swaenepoel, Homer Davis, James Callahan, Thomas Wilson, Jeff McLain, Jessica Holbrook

**MEMBERS ABSENT:** Jason Breining

**OTHERS PRESENT:** Superintendent Jim Graham, Kelly Haltom, Shawn Murphy, Pat Dillon, Chris Adams, Tom Johns, Zach Kanaan, and Christina Jones, various students, parents and community members.

**RECOGNITION**

Superintendent Graham gave recognition to the following students for their outstanding achievements this School year. The following students are: Jacob Beer, Jordan Gretzner, Isabelle Skog, Thomas Hays, Caleb Breining, Olivia Darnell, Seth Kane, Zach Wyne, Georgia Burns, Joey Hamlin, Aliah Iveson, Lily Randall, Morgan Smilowski, Carson Berry, Kori Buckley, Landon Gill, Braydon Jones, Cameron Smith, Luke Stimer, Cadence Weaver, Ben Berry, Aubree Dean, Mason Keith, Nolan Callahan, Ethan Hays, Griffin Keith, Drew Morgan, Lucas Rowley

**BOARD CORRESPONDENCE**

NONE

**PUBLIC PARTICIPATION**

Christina Jones approached the board and asked if any decisions have been made on naming a boys and girls bowling coach for the next bowling season in 2022-2023. Vice President Swaenepoel answered Mrs. Jones question by commenting that a decision was to be made at tonight's meeting in the Consent Agenda.

**CONSENT AGENDA**

MOTION by WILSON, supported by DAVIS, that the Board of Education approve the consent agenda items consisting of minutes of the regular Board meeting for April 11, 2022, the Bills Payable and Money Transfers for April, Employment of Zach Kanaan, Varsity Wrestling Head Coach, Employment of Sallie Raftery, Varsity Volleyball Coach, Jamie Wild, Varsity Boys and Girls Bowling Coach, as presented. All Ayes, Breining absent. MOTION CARRIED.

### NEW BUSINESS; FOR ACTION

MOTION by CALLAHAN, supported by MCLAIN, that the Board of Education approve the salary adjustment for Andrea Haskell, Food Services Director, from \$43,079 to \$52,000, as recommended by the Compensation Committee of members Jason Breining, Thomas Wilson, Homer Davis and Superintendent Jim Graham, as presented. ROLL CALL VOTE was taken; Swaenepoel, Aye, Davis, Aye, Callahan, Aye, Wilson, Aye, McLain, Aye, Holbrook, Aye, Breining absent. MOTION CARRIED.

### NEW BUSINESS; FOR INFORMATION

Information was given the Board of Education for review regarding the JCISD preliminary 2023FY budget. This information will go for Action at the next regular Board of Education meeting on May 23, 2022.

Information was given to the Board of Education for review regarding upcoming maintenance projects within the district. Projects to include; middle school windows, room #101, 102, 103, 104, update middle school bathrooms by the main office including parks for new toilet partitions, update middle school bathroom floors, Administration Office furnace, add 10 passenger Transportation van, replace 2006 school bus, raise and replace 40' of sidewalk connecting the High School with the Elementary School at the road where water is pooling. This information will go for Action at the next regular meeting on May 23, 2022.

### ADMINISTRATIVE REPORTS

Principal Kanaan reported that they are currently at 100 students at Ackerson Lake High School. May 5<sup>th</sup> a field trip to EO 324 for Careers in Construction Days, took place and on May 6<sup>th</sup>, Ackerson Lake hosted the Prom for its students. The theme this year was Carnival.

Chris Adams reported that the district is spending much money on technology upgrades. He also stated to the board that Eby Elementary and the Middle School will gain another chrome book cart for next school year.

Principal Dillon reported that Mrs. Liz Hampton and Adam Draa hosted the 2022 Prom on Saturday May 8<sup>th</sup> and was a huge success. He reported that roughly 200 students attended the full event, which was 7 to 11 p.m. The Scholar Athlete banquet was held on May 5<sup>th</sup> at the Gene Davis Banquet Hall in Jackson. Napoleon High School had 12 student-athletes in attendance. Those Pirate student-athletes were; Kelsea Bradley, Caleb Breining, Bailey Vickery, Emily Smilowski, Kaylee Smith, Abby Witter, Katelyn Smilowski, Samantha Smith, Olivia Darnell, Javen Tumey-Patterson, Logan Lockwood and Hartley Marvin. Upcoming events for the High School are; National Honor Society Blood Drive, Senior Exams begin on May 25<sup>th</sup>, half day for students on May 27<sup>th</sup>.

Athletic Director and Superintendent Graham reported to the Board that the meetings between schools regarding the possible expansion of the Cascade Conference are still ongoing. There are roughly 5 schools that are looking to join the conference. If any changes/additions are made, it will come into effect for the 2023-24 school year.

Shawn Murphy reported that going into field trip season, there will be 5 to 6 busses used during the day for field trips. He reported that powerline at the Softball field is in the works on being relocated. Consumers Energy has a signed contract from Napoleon Schools, along with payment to get the job on the calendar with Consumers. We are just waiting to receive a date from Consumers Energy.

## SUPERINTENDENT'S REPORT

Just a quick reminder to our board members that Spring Sports are wrapping up in the next few weeks. All of our teams are having great seasons and we would love to see you attend an event, now that the weather is getting better.

Just a quick reminder that slowly we have opened up our buildings for parents once again. The big one is at Eby Elementary. We had "K for a Day" and had a great turnout. Our Kindergarten Spring Fling will be on June 1<sup>st</sup> at 2:30. This should be a big parent turnout.

I want to congratulate both Napoleon High School as well as Ackerson Lake High School for having great Prom's over the weekend. Both events were a huge success with great attendance.

I want to thank Pat Dillon for working hard with Scott Buchler and Tovah Sheldon at the JCISD in regards to Threat Assessment training. Pat will take on a bigger role in presenting and training others in the county on awesome tool.

I want to thank Tom Johns for his efforts in helping coordinate the Cascade Conference Senior Scholar Athlete Awards banquet. We recognized 12 Napoleon Student-Athletes with this honor.

I want to remind board members that Martha Marcero from Thurn Law, will be retiring after 37 years of service. Ray Davis has been initially identified as our school district's attorney.

I have been working with a group of teachers and Mike McGonegal on implementing a STEAM/STEM program at Eby Elementary. This will support our district's elementary students by providing cross curricular lessons in the world of technology and science. I will keep you posted on the progress.

I have been working with our childcare employees on pay increases. This is not a union department and runs through my office. With the federal funding the state funding, we will have our best year ever, financially. We have received two federal grants well over \$150,000 to be put back into the childcare program. I will raise the program Director's hourly pay by \$2 an hour. Both teachers will receive an increase of \$2 an hour and the department's secretary will receive a \$3 an hour raise. All other part-time employees in the childcare department will receive a \$1 an hour raise. Increases will come from grant money to keep all of our childcare employees gainfully employed.

## BOARD REPORT

Member Swaenepoel asked the board if anyone had attended the last JCASB meeting that was held last Saturday, May 7<sup>th</sup>. There were no Napoleon board members in attendance at that meeting. The monthly JCASB meetings' will start up again in the fall. Information will be sent to each Board of Education member on the calendar dates of these meetings.

## ADJOURNMENT

MOTION by DAVIS, supported by HOLBROOK, that the Board meeting be adjourned. All Ayes, member BREINING absent. MOTION CARRIED

The meeting adjourned at 8:32 p.m.

  
James Callahan, Secretary