

**SECRETARY'S MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**NAPOLEON COMMUNITY SCHOOLS, NAPOLEON, MICHIGAN**  
**November 8, 2021**

The regular meeting was called to order by Vice President Heather Swaenepoel. The meeting began with the Pledge of Allegiance at 7:00 p.m. in the middle school.

MEMBERS PRESENT: Heather Swaenepoel, Homer Davis, James Callahan,  
Thomas Wilson, Jessica Holbrook

MEMBERS ABSENT: Breining, McLain

OTHERS PRESENT: Superintendent Jim Graham, Kelly Haltom, Pat Dillon, Tom  
Johns, Shawn Murphy, Chris Adams, Michel McGonegal,  
Zach Kanaan and various community members

BOARD CORRESPONDENCE

NONE

PUBLIC PARTICIPATION

Mike Barrett passed out pocket size Constitution booklets to all Board Members, including Administrators that were present. Mr. Barrett also spoke about concerns regarding a specific power line that is close to the Softball field at the Athletic Complex and the possible threat it has if it was to come down on the field's fence. Superintendent Graham and Facilities Director, Shawn Murphy agreed to look into this matter as soon as possible.

CONSENT AGENDA

MOTION by DAVIS, SUPPORTED by HOLBROOK, that the Board of Education approve the consent agenda items consisting of minutes of the regular Board meeting of October 25, 2021, Bills Payable and Money Transfers for October, 2021, the resignation of Pat Dillon, Middle School Football Coach, as presented. All Ayes. BREINING, Absent, MCLAIN, Absent. MOTION CARRIED.

NEW BUSINESS FOR ACTION

MOTION by CALLAHAN, SUPPORTED by WILSON that the Board of Education approve the salary increase of Brandy Ashe, Student Data Specialist/Web Coordinator from \$43,280.64 to \$56,000.00 for the 2021-2022 school year, beginning November 9, 2021, as presented. All Ayes. BREINING, Absent, MCLAIN, Absent. MOTION CARRIED.

NEW BUSINESS FOR ACTION

MOTION by DAVIS, SUPPORTED by WILSON that the Board of Education approve the salary increase of Kelly Haltom, Administrative Assistant to the Superintendent & Board of Education/Human Resources Coordinator, currently at \$37,406.72 for the 2021-2022 school year, beginning November 9, 2021, as presented. All Ayes. BREINING, Absent, MCLAIN, Absent. MOTION CARRIED.

### NEW BUSINESS FOR INFORMATION

Information was presented to the Board of Education from Transportation and Facilities Director, Shawn Murphy regarding expiring bus leases due July 2022, terms/replacement including; 10 (ten) 2022 Bluebird Vision 77 Passenger Conventional Gas Busses and 10 (ten) 2023 Thomas Safe-T-Liner C2/77 terms through Hoekstra Bus Company. Information was included with the recommendation of changing vendors.

Member Wilson suggested that the Board not wait until the next Board of Education meeting December 13, 2021 to make a decision regarding this matter. Member Wilson motioned to move this to Action.

MOTION by WILSON, SUPPORTED by DAVIS to move this to ACTION. ROLL CALL VOTE; DAVIS, Aye, CALLAHAN, Aye, WILSON, Aye, SWAENEPOEL, Aye, HOLBROOK, Aye, Breining, Absent, MCLAIN, Absent.

MOTION by WILSON, SUPPORTED by CALLAHAN that the Board of Education approve the changing of vendors for the Bus Leases in July of 2022, as presented. All Ayes, Breining, Absent, McLain, Absent. MOTION CARRIED.

### ADMINISTRATIVE REPORTS

Zach Kanaan reported that Ackerson Lake High School is up to 70 students. They had 73.14 students for 2021 Fall Count Day. Currently all Ackerson Staff is taking CPR training. Ackerson Lake has partnered up with Michigan State University for a Cuisine Class for all Ackerson students.

Michel McGonegal stated that Eby is gearing for it's annual Veteran's Day recognition with students and the JROTC, as well as Veterans from the Brooklyn American Legion.

Chris Adams reported that Caleb Breining, Connor Bacon, Braydon Jones, Dallas Smith and Shaun King were instrumental in assembling the new chrome book carts for the Middle School.

Pat Dillon reported that the National honor Society raised \$2,000 in it's annual bottle drive. The National Honor Society Induction will be rescheduled after the Volleyball Team's season has come to a close. There are currently seven (7) Volleyball players that will be inducted into the National Honor Society this year. High School recess hosted by Mrs. Liz Hampton, is a huge success. Pat Dillon remarked that the students are really enjoying the half hour recess, every Thursday.

Shawn Murphy reported that the Girls High School Locker Room project has started. The concrete is being cut after school hours to fix the main sanitary pipe. Work is anticipated to be completed within a week.

### SUPERINTENDENT REPORT

Just a quick reminder to Board Members that our Varsity Volleyball team will be playing Jonesville at 5 p.m. at Dansville High School in the first round of regionals tomorrow night.

The High School National Honor Society induction will be rescheduled at the conclusion of the Volleyball season.

I will continue negotiations with the support staff on December 18<sup>th</sup>. Mr. Tom Johns will also be present in these negotiations.

We received our last check, from SET/SEG for our insurance claim from the August 12<sup>th</sup> storm damage. It was for the damaged bleachers that totaled \$22,375.

I'm asking the Board for permission to raise the Enviro-clean starting wage from \$11 to \$13 an hour. Jackson Public Schools and Michigan Center Schools both have starting wages of \$13 an hour. We are having a continuous problem filling our last two open positions. This wage increase can be taken from our ESSR funds for at least the next two years.

Lastly, I would like to wish everyone a happy and safe Thanksgiving.

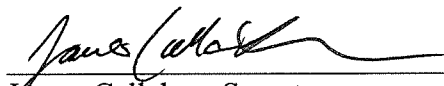
### BOARD REPORT

Member Swaenepoel asked about CBA classes as to how many classes are reimbursed by the JCISD to the District.

### ADJOURNMENT

MOTION by DAVIS, supported by CALLAHAN, that the Board meeting be adjourned. All Ayes. Breining, Absent, McLain, Absent. MOTION CARRIED.

The Board adjourned at 8:03 p.m.

  
James Callahan, Secretary