

Topic	Resources	Building Expectations
<p>Prior to School starting Checklist:</p>	<ul style="list-style-type: none"> ● Family Instructional Option questionnaire (Remote or In-Person) ● Identify and establish professional development topics, dates, and times <ul style="list-style-type: none"> ● Family information quick reference sheet ● Staff information quick reference sheet ● Memo or email to staff for self identification if medically vulnerable 	
<p>Families will make a learning commitment to start the school year</p> <ul style="list-style-type: none"> ● Option 1: Remote Learning ● Option 2: In-person Learning <p>Regardless of what Phase we are in, students will be able to be an Option 1 or Option 2 learner for the</p>	<ul style="list-style-type: none"> - Follow up communication specifically targeting our families that are in the 25-30% that are opting remote learning. - A Google Form was provided for families to choose Option 1 or Option 2 - After identifying which students need a device/internet if they 	<ul style="list-style-type: none"> - There will be a two week “grace period” for students and families to make a final decision - Following the initial two weeks, students and families must commit for the remainder of the quarter (9 weeks) - For the following quarter, families will then again make a learning commitment. That choice will continue to remain what is best for their family. Both remote learning and in-person learning will remain in place.

<p>20-21 school year.</p>	<p>choose Remote Learning, priority will be on families with multiple students (1 device per family)</p>	
<p>Instruction</p> <p>Option 1: Remote Learning</p> <p>Option 2: In-Person Learning</p> <p>*In Phase 5, In-person learning may consist of six periods a day (6-12). We will review our daily structure at this time.</p>	<p>Remote Learning Programs:</p> <ul style="list-style-type: none"> - Padlet, Zoom, - Google Classroom - SeeSaw - E2020 -Weebly Teacher Page (NMS) <p>In-person Learning:</p> <ul style="list-style-type: none"> - Face to Face 	<p>Pirates' Cove:</p> <p>Option #1 Remote</p> <ul style="list-style-type: none"> -Padlet, Zoom and Remind will be used to communicate and distribute instruction and assignments. <p>Option #2 In-Person</p> <ul style="list-style-type: none"> -Children will attend on the scheduled preschool days. <p>Eby:</p> <ul style="list-style-type: none"> - Option 1: Remote <p>See Saw will be the on-line support for K-2.</p> <p>Google Classroom will be the platform for grades 3-5</p> <ul style="list-style-type: none"> - Option 2: In-person -Self contained classrooms and specials schedules running as normal with social distancing expectations and sanitation guidelines being followed -Pull out still occurring on a one to one basis -Office hours for remote learners to be set on Wednesday and to be established by each teacher. <p>NMS:</p> <ul style="list-style-type: none"> - Option 1: Remote <p>Google Classroom will be the platform for 6-8</p> <ul style="list-style-type: none"> - Option 2: In-person -Modified Block Schedule 6-12 -Periods 1,3,5 on Mon-Thurs

		<p>-Periods 2,4,6 on Tues-Fri -4 hours planning including up to 2 hours of “office hours”, 2 hours of student support, homework help, supervision on Wednesdays -100 minute class periods with fewer transitions.</p> <p>NHS: - Option 1: Remote Google Classroom will be the platform for 9-12 - Option 2: In-person -Modified Block Schedule 6-12 -Periods 1,3,5 on Mon-Thurs -Periods 2,4,6 on Tues-Fri -4 hours planning with up to 2 hours of “office hours”, 2 hours of student support, homework help, supervision on Wednesdays -100 minute class periods with fewer transitions.</p> <p>ALHS: - Option 1: Remote e2020 will be the platform as this is consistent with previous school years. The number of licenses will accommodate the students at ALHS with no additional funds expended. - Options 2: In-person Support as needed</p>
<p>Model/Structure</p> <p>- Buildings remain open 5 days per week</p>	<p>- We will have a limited amount of technology available for “check out” by students and families; priority will be placed on families that</p>	<p>Wednesday:</p> <p>Eby:</p> <ul style="list-style-type: none"> • Face to face contact

<p>In-person Instruction:</p> <ul style="list-style-type: none"> ● Mon - Tues ● Thurs - Fri <p>- Wednesday; students may attend as needed; <u>not mandatory</u></p> <ul style="list-style-type: none"> ● Remediation/Enrichment ● Social-Emotional Support ● Technology Access ● Face to face contact ● Thorough Cleaning without disrupting instruction <p>ALHS -Friday</p> <ul style="list-style-type: none"> ● No students in the building ● Teachers will prep courses and provide feedback and support as needed 	<p>have multiple students in their household with no devices.</p> <ul style="list-style-type: none"> - Family communication will happen via email to parents/guardians, and All-Call. - Remote Resources: GoOpenMichigan Discovery Education Khan Academy E2020 Newslea MDE-COVID-19 Instructional Resources Mystery Science (K-5) Read Works 	<ul style="list-style-type: none"> ● Office hours to be determined by teacher ● Student supervision/enrichment/support ● Technology access <p>NMS:</p> <ul style="list-style-type: none"> ● Office Hours for all learners ● Supporting students within content areas ● Student supervision/enrichment ● Technology access <p>NHS:</p> <ul style="list-style-type: none"> ● Office Hours for all learners ● Supporting students within content areas ● Student supervision ● Technology Access <p>Teachers will have a minimum of four Prep/Office Hours hours every Wednesday. That time may be used for office hours, time to lesson plan, review, provide feedback, or prepare remote learning. Teachers will be responsible for two hours of monitoring students and offering academic support. That responsibility will be spread throughout the district to ensure teachers have an appropriate amount of prep/planning time.</p>
<p>Remote Learning:</p> <ul style="list-style-type: none"> - Daily course expectation - Accountability - Time constraint for students/staff 	<p>Daily/Weekly Expectations:</p> <p>Eby (K-2)</p> <ul style="list-style-type: none"> - Lower Elementary - We will follow age appropriate time frame guidelines for each grade level with increasing time as student age increases. Teacher presentations to smaller groupings spread over the morning and giving those groups the opportunity to complete assignments and the option for remediation. Supplemental materials 	

- Assessment

will be added as needed for science and social studies. We will use SeeSaw as our primary method of student engagement by remote learning. Additionally, other platforms will be added or used as needed to supplement the learning and maintain student interest and engagement.

Eby (3-5)

- Upper Elementary - We will follow age appropriate time frame guidelines for each grade level with increasing time as student age increases. ELA, math, science and social studies will be presented to students in various sized groupings depending on student needs and subject area. Each day of learning will be based on teacher established schedules and student needs. Supplemental materials will be added as needed for all subject areas. We will use Google Classroom as our primary method of student engagement by remote learning. Additionally, other platforms will be added or used as needed to supplement the learning and maintain student interest and engagement.

NMS/NHS

-Google Classroom will be the primary delivery platform for all in person and remote learning. This is by design to reduce the amount of prep time for both areas of instruction and to allow for flexibility within the classroom for staff.

-Students should be working remotely for about 30 minutes per class in a "normal" 50 minute class period. -The recommendation for remote teaching/learning would be to provide 45-60 minutes per class in the modified block schedule which would be 100 minutes in length to reduce student movement. Total work time includes 180-240 minutes of direct instruction, assignments, and assessments. This may be a bit longer for core courses and less for electives. This may vary by grade level and content area this is the reason for the time variance.

ALHS

- e2020; continue program from last Spring written in our Continuity of Learning Plan

- Students have the ability to come into the building for face to face support

Accountability:

Eby (PreK-2)

- Accountability will take a couple of forms. In person/remote - Parents that have availability to the online materials will have students respond in that format. Those that are unable to do so, and materials are being delivered to them on busses, will return their materials in the same way. For entirely remote days - Teachers will be responsible for checking work and documenting participation in subject areas.

Eby (3-5)

- Our accountability will take a couple of forms. In person/remote - Parents that have availability to the online materials will have students respond via that format. Those that are unable to do so, and we are bussing materials to anyway, will then return their materials the same way at the time. For entirely remote learning days - Teachers will be responsible for checking work in math, reading, writing, science and social studies each contact day.

NMS

-Grading done on Google Classroom (Copied over to PowerSchool)

-Teachers may want to consider the use of a scoring rubric to aid students in completion of assignments.

For entirely remote learning days - Teachers will be responsible for checking work in Math, LA, Science and Social Studies each contact day.

-Grading of assignments should be done by Sunday Night (there is no change in a weekly grade update we currently use).

-Send parent emails to students who are behind or missing assignments this can be done during office hours provided on Wednesdays.

- Staff will be conducting wellness checks for all remote learners, also can be done on Wednesdays during office hours.

-Daily assignments are a good way to monitor student work and progress

-Test can be given online through Illuminate Education

-Teachers will be encouraged to establish/create different assessments that will show understanding and not necessarily memorization of facts.

NHS

- Staff will be conducting wellness checks for all remote learners
- Formative weekly assessments will be mandatory. Daily assignments may be used to monitor student work and progress. Each lesson should include some form of assignment, activity, exit ticket, or practice.
- Grading done on Google Classroom (Copied over to PowerSchool)
- Teachers may want to consider the use of a scoring rubric to aid students in completion of assignments.

For entirely remote learning days - Teachers will be responsible for checking work in Math, LA, Science and Social Studies each contact day.

- Grading of assignments should be done by Sunday Night
- Send parent emails to students who are behind or missing assignments this can be done during office hours provided on Wednesdays.

ALHS

- e2020; continue program from last Spring written in our Continuity of Learning Plan
- Students have the ability to come into the building for face to face support

Time Constraints:

Eby (PreK-2)

- In person/remote - Teachers will produce or find or develop enough content to attach to their online platform to give equitable access to their online learners and allow them to complete assignments as given to students in class. Each staff member will be given a camera to record curriculum and curriculum presentation and edit an instructional piece to avoid duplication of teaching as much as possible. Time will be given on Wednesdays to create and add content to online platforms.

Eby (3-5)

- In person/remote - Teachers will produce or find or develop, record, link enough content to attach to their online platform to give equitable access to their online learners and allow them to complete assignments as given to students in class. Each staff member will be given a camera to record and edit an instructional piece to avoid duplication of teaching as much as possible. Time will be given on Wednesdays to create and add content to online platforms.

NMS/NHS

-The recommendation for remote teaching/learning would be to provide 45-60 minutes of instruction, assignments, and assessment per 100 minute "block schedule class". If we transition to 50 minute periods this would reduce the amount of time teachers would be expected to provide remote content/instruction to 20-30 minutes per class period. Total work time for students includes 180-240 minutes (daily) of direct instruction, assignments, and assessments. Teachers will also have four additional planning hours for remote learning preparation on Wednesdays which will include "office hours", and two hours of "duty time" which can be content area support, monitoring students, or supporting other buildings.

ALHS

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- Students have the ability to come into the building for face to face support

Assessment:

Eby (K-2)

- In person/remote - As assessments are given they will be made available to learners at home whether online or by direct delivery. For entirely virtual days - teachers will assess their learning allowing all learners to demonstrate understanding. Assessments will be delivered to those that have no online access using school transportation as needed.

Eby (3-5)

- In person/remote - As assessments are given they will be made available to learners at home whether online or by direct delivery. For entirely remote learning days - teachers will assess their learning using a tool that allows all learners to demonstrate understanding. Assessments will be delivered to those that have no online access.

NMS/NHS

-Teachers need a variety of assessments (formative and summative). Formative assessment should occur weekly. Daily assessments provide

good feedback on learning, but may be too time consuming for teacher and student.

-Unit/Chapter assessments

-Project Based learning/assessment might be the best way to avoid academic dishonesty (recommend not required)

ALHS

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- Students have the ability to come into the building for face to face support