

**SECRETARY'S MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION  
NAPOLEON COMMUNITY SCHOOLS, NAPOLEON, MICHIGAN  
May 13, 2019**

The regular meeting was called to order by President Traci Spring. The meeting began with the Pledge of Allegiance at 7:00 p.m. in the middle school.

MEMBERS PRESENT: Traci Spring, Jennifer Timm, Homer Davis, Judy Bostedor,  
Thomas Wilson, Heather Swaenepoel, Jason Breining

MEMBERS ABSENT: None

OTHERS PRESENT: Superintendent Jim Graham, Kelly Haltom, Shawn Murphy,  
Pat Dillon, Zach Kanaan, Wendy Crocker, Adam Draa, the High School  
Robotics team, and various community members.

Board Correspondence

Judy reported that Terrie Collins, submitted a personal letter of resignation to the board announcing her retirement at the end of June. Jim and Kathy Dutton gave a note of thanks to the board of education for the flowers and card that was sent for the death of Jim's father.

Public Participation

NONE

Consent Agenda

MOTION by TIMM, supported by BREINING, that the Board of Education approve the consent agenda items consisting of minutes of the regular Board meeting for April 15, 2019, the Bills Payable and Money Transfers for April 2019, the retirement of Scott Ashe, Co-Principal, retirement of Deborah Bragg, Library Aide, retirement of Terrie Collins, Elementary Teacher, employment of Leif Borreson, Bus Driver and employment of Gary Eastridge, substitute Bus Driver, as presented. All Ayes. MOTION CARRIED.

New Business for Action

Schools of Choice Openings for 2019-2020

MOTION by DAVIS, supported by BOSTEDOR, that the Board of Education take action and approve unlimited positions for each grade level under Schools of Choice for the 2019-2020 school year, and to accept applications at the appropriate designated time periods throughout the year (through the end of the first week of school and two weeks before the end of the first and second trimesters), as presented. All Ayes. MOTION CARRIED.

Resolution - Jackson County ISD Preliminary Budget for 2019-2020

MOTION by BOSTEDOR, supported by SWAENEOEL that the Board of Education take action and adopt the resolution in approval of the Jackson County ISD's Preliminary 2019-2020 budget, as presented.

Roll Call Vote: SPRING - Aye, TIMM - Aye, DAVIS - Aye, BOSTEDOR - Aye, BREINING - Aye,  
SWAENEOEL - Aye, WILSON - Aye. MOTION CARRIED

### New Business for Information

INFORMATION - Resolution Designating the Intermediate School District's Biennial Election Representative.

INFORMATION – AIM for Excellence committee is recommending new text books for the High School Science and Social Study programs, and novels for Ezra-Eby Elementary, as presented. Presentations from each group, will be presented to the board at the May 28<sup>th</sup> Board of Education meeting.

INFORMATION - Shawn Murphy reported that he has submitted his list of summer projects for the district.

### Administrative Reports

Zach Kanaan reported that Ackerson Lake's prom, held on Saturday May 11<sup>th</sup> was a huge success.

Pat Dillon reported that the High School's prom held at Jackson College and was a great success. Mr. Dillon also reported that the high school is getting ready for end of the year events as well as graduation.

### Superintendent's Report

I just concluded my year serving as the Cascade Conference League President. We met last Wednesday and I have a handout of up to date league information, for the board's information. If you follow our league athletics, this will give you inside information.

On Thursday of this week, I will have second grader, Halston Snellenberger as my assistant for the day. Halston's family was the highest bidder at the Ezra-Eby silent auction to win Superintendent for the Day. This will be a fun day for both of us.

I have a flier "hot off the press", that describes the Napoleon Township Police & Fire millage. I sit on this committee and the millage will be voted on the same day as our School Operational Millage, August 6, 2019.

This Saturday, Napoleon will be hosting two games of the Al Glick Classic, Baseball and Softball tournament. We play Sand Creek at 10 a.m. and if we win, we will play at Napoleon. If we lose, we will play at Jackson High at 12:30.

Kim Miller, our Finance Manager and I continue to work on creating next year's budget.

I just want to take a second and commend Shawn Murphy for being pro-active in trying to recruit bus drivers for our district. He tries to stay one step ahead, in a very tough market.

Just a quick note to thank Pat Dillon and Zach Kanaan, as well as their staffs for providing a fun filled evening for their respective proms, that were held this past Saturday night.

Sunday night was the last day to apply for the open Athletic Director position. We screened 22 applicants down to eight. First round interviews will be Wednesday, May 22, 2019. We will have second round interviews scheduled for later in the week, or the following week.

Food For Thought – I have had a community member approach me who wishes to see the Fitness Room at the High School named after Scott Ashe, when he retires. She would like to order a plaque to place over the main door of the fitness room. She wants to start a petition. I told her that I would first inform the board of education of her idea.

#### Board Report

Traci and Jennifer attended the Top Teacher banquet in honor of Ezra-Eby Teacher, Lisa Bradley.

#### Executive Session - Superintendent's Evaluation

MOTION by BREINING, supported by WILSON, that the Board enter into Executive Session for the purpose of the superintendent's evaluation. Roll Call Vote: Timm - Aye, Davis – Aye, Spring – Aye, Breining – Aye, Wilson – Aye, Bostedor - Aye, Swaenepoel – Aye. MOTION CARRIED.

The Board entered into closed session at 8:48 p.m.

MOTION by DAVIS, supported by WILSON, that the Board enter back into open session. All Ayes. MOTION CARRIED.

The Board entered back into open session at 9:30 p.m.

Jim Graham gave his self-evaluation to the Board of Education, along with evidence. The Board of Education gave Jim an evaluation score = 94%, which equates to a rating of "Highly Effective".

#### Adjournment

MOTION by DAVIS, supported by TIMM, that the Board meeting be adjourned. All Ayes. MOTION CARRIED

The meeting adjourned at 9:51 p.m.

  
Judith Bostedor, Secretary