

**SECRETARY'S MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
NAPOLEON COMMUNITY SCHOOLS, NAPOLEON, MICHIGAN
December 12, 2016**

The regular meeting was called to order by President Traci Spring. The meeting began at 7:00 p.m. in the middle school with the pledge of allegiance.

MEMBERS PRESENT: Traci Spring, Thom Trudeau, Homer Davis, Judy Bostedor, Terry Sullivan, Jennifer Timm, Thomas Wilson

MEMBERS ABSENT: none

OTHERS PRESENT: Superintendent Jim Graham, Kathy Kolehmainen, Shawn Murphy, Pat Dillon, Zach Kanaan, Wendy Crocker, Karen Zavicar, Nicole Hays, Mrs. Haystead, Chip Bunker, Mark Kortz, John Kortz, Lisa Bradley, Scott Bradley, Karen Trudeau, Trevor Trudeau, Ethan Trudeau, Aaron Trudeau, Jeff Mohr, Alex Trudell, Gabe Heselschwerdt, Maddie Shultz, Tommy Vincent and other community members.

Recognition

Thom Trudeau was recognized for his 6 years of service as a Board member. A small reception was held in his honor.

The Quizbowl team and their instructor, Mrs. Nicole Hays were recognized for winning their competition and going on to the WKAR Quarterfinals in Lansing.

The Coaches and the Varsity baseball team were recognized as the 2015-16 District Champions and Regional Champions and Placing 3rd in the Cascades Conference. They also went onto State Quarter finals whereas the last time that Napoleon qualified was in 1995. Certificates were given to each. Congratulations to all.

Board Correspondence

None

Public Participation

Mrs. Karen Zavicar, special needs aide voiced her concerns on how the JCISD is handling the payroll for the district. Mrs. Zavicar would like to see more information on the pay vouchers to the employees when changes have occurred.

Consent Agenda

MOTION by Trudeau, supported by Sullivan, that the Board of Education approve the consent agenda items consisting of minutes of the regular Board meeting of November 21, 2016, the bills payable and money transfers for November 2016, as presented. All Ayes. MOTION CARRIED.

Tax Collection Agreement - Grass Lake Township

MOTION by Bostedor, supported by Davis, that the Board of Education take action and approve the tax agreement with Grass Lake Township, as presented. All Ayes. MOTION CARRIED.

New Superintendent Evaluation Tool

MOTION by Timm, supported by Wilson , that the Board of Education take action and approve the New Superintendent Evaluation Tool, as presented. All Ayes. MOTION CARRIED.

New Bus Lease for 2017-18 and 2018-19

Shawn Murphy presented information to the Board on the New Bus Leasing for the 2017-18 and 2018-19 school year. This will also include the existing radios to be transferred to the new leases and new camera's to be installed in the new leases for eleven buses. This will be brought for action at the next board meeting scheduled in January.

Proposed Salary Increase

The compensation committee recommends that Superintendent Graham's annual compensation package be increased by \$10,000 with the effective date of January 1, 2017.

MOTION by Trudeau, supported by Sullivan, that the Board of Education take Superintendent Graham's annual compensation package to be increased by \$10,000 for action, as presented. All Ayes. MOTION CARRIED.

MOTION by Trudeau, supported by Timm, that the Board of Education take action and approve Superintendent Graham's annual compensation package to be increased by \$10,000 with the effective date of January 1, 2017, as presented. All Ayes. MOTION CARRIED.

K-12 Math Book Purchase

The Eby math committee did a presentation to purchase math books at the board meeting in the fall then it was advised to have Chip Bunker, high school math teacher come to a board meeting and do a math presentation as well. An Aims for Excellence meeting was put together to get a plan put in place to purchase both sets of Math textbooks. The plan was to budget \$50,000 this year to purchase textbooks which is in the budget now and then put another \$50,000 for next year's budget with the board's permission. If we go with the plan and break it down, we will be able to take the \$50,000 this year and the \$50,000 next year and put it together to work the numbers with both companies for both proposals and then take money out of the general fund over a two year period which amounts to \$16,000 to be able to go ahead with the plan to purchase the math books. Board President Spring would like to see more detailed information and then proceed with a Special Board meeting to take this for action and get the orders placed before our Christmas break.

Administrative Reports

Ackerson Lk H.S. principal Zach Kanaan reported that Tractor Supply donated \$10,000 worth of seeds to go along with their greenhouse that the students and teachers built so they can grow starter plants. The students will sell the vegetable plants and flowers as a fundraiser to help sustain the program and work with Andrea Haskell, food service director to be able to use the produce in our school lunches for the students.

Superintendent Graham reported that he met with Superintendent Kevin Oxley from the ISD and stated that the JROTC program will continue with one more year.

H.S. Principal Pat Dillon reported that Scott Ashe mentioned to him that the High School will be hosting the Regional Baseball and Softball games and was pretty excited.

H.S. Principal Pat Dillon reported that he will expand more on the goals that he has been working on in January.

Superintendent's Report

Just a quick reminder that next Wednesday, December 21st, we will host our office Christmas party from 2-4 at the Administration Office.

December 23rd is a half day for students and staff.

The M.S. and H.S. band and choir concert was cancelled yesterday and will be re-scheduled for next Sunday. Times are being scheduled now.

I wanted to thank Mr. Koziol and the Michigan Center school board. They are going to allow Judy to sit in their Superintendent Evaluation Training on February 27, at 6:00 to 9:30.

We are targeting February 16th as our day to roll out our district strategic plan to our staff. That is our next professional development day.

I would like to wish everyone a Merry Christmas.

Board Report

Member Spring reported that she went to the JCASB meeting at Grass Lake and the Superintendent talked about a 1 on 1 initiative program. A 1.8 million dollar donation was given so that each student can have their own personal technology device and be able to learn at their own speed.

Member Spring also wanted to thank Heather Swaenepoel, our new board member for attending the CBA 101 class.

Adjournment

MOTION by Trudeau, supported by Sullivan, that the Board meeting be adjourned. All Ayes. MOTION CARRIED.

The meeting adjourned at 8:50 p.m.

Judith Bostedor, Secretary