

NAPOLEON COMMUNITY SCHOOLS
VOLUNTEER APPLICATION GRADES K-8
****CONFIDENTIAL****

Thank you for your interest in being a volunteer to assist in classrooms, on the playground, on field trips as a chaperone, or participating as a volunteer in another capacity. The students and teachers benefit greatly from your generous gift of time/skills.

In order to become a volunteer, a series of items must be completed as followed:

- Classroom Teacher approval:
Name of the Teacher(s)/Administrator:_____
- Photocopy of your driver's license/Michigan ID are needed for a background check through the Michigan State Police (please allow one week for processing).
- Volunteer Guidelines
- Emergency Information completed below
- Sign-in/Sign-out Procedure explained (must use every visit)
- Volunteer Badge explained (must be worn at all times)
- Cell phone policy explained (must be off or in silent mode)
- I have reviewed and agree to the Volunteer Guidelines of Napoleon Community Schools.

Emergency Information

Today's Date:_____

Name of Volunteer/Chaperone:_____

Telephone Number of Volunteer/Chaperone:_____

In case of an emergency, who shall we notify? Name_____

Phone number(s):_____

I, _____ give permission to Napoleon Community Schools to conduct a background check through the Michigan State Police.

Signature of Volunteer Applicant

Background check was completed/volunteer status granted on: _____

Date

Staff Initials

Background check was completed/volunteer status denied on: _____

Date

Staff Initials