

SECRETARY'S MINUTES  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**NAPOLEON COMMUNITY SCHOOLS, NAPOLEON, MICHIGAN**  
**August 28, 2017**

The regular meeting was called to order by Vice-President Jennifer Timm. The meeting began at 7:00 p.m. in the middle school with the pledge of allegiance.

MEMBERS PRESENT: Judy Bostedor, Homer Davis, Jennifer Timm, Thomas Wilson,  
Terry Sullivan, Heather Swaenepoel

MEMBERS ABSENT: Traci Spring

OTHERS PRESENT: Superintendent Jim Graham, Kathy Kolehmainen, Shawn Murphy,  
Chris Adams, Zach Kanaan, Pat Dillon, Wendy Crocker, Karen Zavicar  
and Dayne Fletke.

Board Correspondence

None

Public Participation

None

Consent Agenda

MOTION by Davis, supported by Swaenepoel, that the Board of Education approve the consent agenda items consisting of minutes of the regular Board meeting of August 14, 2017, and the employment of Drew VanSickle, Kindergarten Teacher, the employment of Susan Michael, Eby Parapro, the employment of Kathy Tallman, Eby Parapro, the employment of Dayne Fletke, Middle School Science Teacher, the employment of Jeremy File, Middle School Parapro, as presented. All Ayes. MOTION CARRIED.

Neola Policy

MOTION by Bostedor, supported by Sullivan that the Board of Education approve the change to Neola Policy 7455 from "Fixed assets are defined as those tangible assets of the District system with a useful life in excess of one (1) year and an initial cost equal to or exceeding \$300.00 to "Fixed assets are defined as those tangible assets of the District system with a useful life in excess of one (1) year and an initial cost equal to or exceeding \$5000.00. All Ayes. MOTION CARRIED.

MASB Voting Delegate Selection

MOTION by Sullivan, supported by Davis, that the Board of Education take action and approve member Judith Bostedor as their voting delegate and Thomas Wilson as the Alternate for the 2017 Delegate Assembly scheduled for Thursday, November 9<sup>th</sup>, 2017, at 7:30 p.m. at the Lansing Center, as presented. All Ayes. MOTION CARRIED.

### Superintendent's Report

We got off to a great start to the school year. The only real issue was for a few of our busses who traveled on M-50. We had a few busses that were 10-15 minutes late on Wednesday, but it did improve for Thursday and Friday.

The lot that had the house on it now has a fence around the perimeter. We will continue to work on it and hopefully use it for overflow parking at the Varsity Football games.

We also had new landscaping around the front of Ackerson. It is looking neat and clean.

The opening in the bus garage fence has been completed. New paving has been added and the B & B pole barn will be moved soon to the footing in place inside our fence. The plan is for B & B to use half as storage and we will have the other half.

We are having the district audit this week. The auditors are using my office as their main staging area. Hopefully they will complete the audit this week and I will be able to report some preliminary general fund numbers to you.

A quick reminder that the School Board/Superintendent dinner is at the end of September. Please RSVP back to Kathy if you have any interest in attending.

I have been working on our enrollment numbers every day. As of 1:30 this afternoon, we have a pretty firm number of 1316. That number does not include seven students that we have not heard from at the High School. We had 1321 last fall and we used a blended count of 1301 to build our budget.

I want to thank Mike, Chris and Zack for personally calling each family of new or missing families in their building to give me the most accurate number possible.

I will continue to monitor this number and keep you updated. We did enroll four new students today.

### Board Report

Member Timm reported that this year's Block Party and Open House went very well with many in attendance.

Member Swaenepoel reported that they had the first Project Graduation meeting and had a great turnout.

### Adjournment

MOTION by Davis, supported by Sullivan, that the Board meeting be adjourned. All Ayes. MOTION CARRIED.

The meeting adjourned at 7:43 p.m.

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Judith Bostedor, Secretary