

SECRETARY'S MINUTES  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**NAPOLEON COMMUNITY SCHOOLS, NAPOLEON, MICHIGAN**  
**July 17, 2017**

The regular meeting was called to order by President Traci Spring. The meeting began at 7:00 p.m. in the middle school with the pledge of allegiance.

MEMBERS PRESENT: Traci Spring, Judy Bostedor, Homer Davis, Jennifer Timm, Thomas Wilson, Heather Swaenepoel

MEMBERS ABSENT: Terry Sullivan

OTHERS PRESENT: Superintendent Jim Graham, Kathy Kolehmainen, Shawn Murphy, Mike McGonegal, Pat Dillon, Pete Norman, Karen Zavicar, Julie Roberts, Pam Watts, Sue Richardson, Nikki Axon, Andrea Smilowski, Leigh Goodell, Erika VanPopel, Jeremy Yob, Christy Yob, Todd Pfahl, Craig Griffin, Gary Orr and other community members.

Organization Meeting: Other

MOTION by Bostedor , supported by Timm, that the district execute a Treasurer's bond for the elected Treasurer, Homer Davis, in the amount of \$10,000. All Ayes. MOTION CARRIED.

MOTION by Davis, supported by Swaenepoel, that Flagstar Bank be designated the depository for all funds of the Napoleon community Schools for the 2017-18 school year. All Ayes. MOTION CARRIED.

MOTION by Timm , supported by Wilson, that the board of Education approve the schedule of meetings for the 2017-18 school year be the second and fourth Monday of each month, except for the months of July, November, December and April. All Ayes. MOTION CARRIED.

MOTON by Swaenepoel, supported by Bostedor, that the elected Treasurer, Homer Davis, be the authorized signatory for the payroll and accounts payable checks for the 2017-18 school year. All Ayes. MOTION CARRIED.

MOTION by Davis, supported by Bostedor, that Superintendent Jim Graham and/ or Kim Miller, LEA business manager, be authorized to sign contracts, agreements and purchase orders for the 2017-18 school year. All Ayes. MOTION CARRIED.

MOTION by Timm, supported by Wilson, that the Thrun Law firm, be designated as legal counsel for the district for the 2017-18 school year. All Ayes. MOTION CARRIED.

Energy Systems Group

Mr. Orr, Mr. Griffin and Todd Pfahl presented information to the Board regarding the energy savings to our district by placing solar panels on our buildings. This concept will save on energy and the operating costs of the district. If the project fails to reduce the costs then ESG will pay the difference. With Board approval, it was decided to take this information for action to advance to the next step at the August 14<sup>th</sup> board meeting.

### Parental Group

Several parents came to the Board with concerns for their children entering the secondary schools. The topics of interest are on the curriculum and scheduling of classes. The Board will meet again with the parents and administrators on August 15<sup>th</sup> at 6:00 pm.

### Board Correspondence

A thank you note from Judy Bostedor was read thanking the Board for the floral arrangement that was sent on her behalf on get well wishes after her surgery.

### Public Participation

None

### Consent Agenda

MOTION by Swaenepoel, supported by Timm, that the Board of Education approve the consent agenda items consisting of minutes of the regular Board meeting of June 26, 2017, and the bills payable and money transfers for June 2017, and the Leave of Absence of Kaitlyn Brzezinski, Eby Teacher, the resignation of Scott Randall, Transportation, the employment of David Richardson, Transportation, as presented. All Ayes. MOTION CARRIED.

### Superintendent's Report

The paving projects around the district are underway and should be completed this week. Ken Ziegler completed the memorial bench in front of the H.S. for a previous student that had passed away.

The house project hit a small snag as the gas was still connected from the street to the house. This week we should be back underway with the project moving along.

I sent out a quick email today to all members of the strategic plan committee looking to set up a meeting for August 15<sup>th</sup>, 16<sup>th</sup>, or 17<sup>th</sup> to try and re-focus on the plan for the new school year.

On Tuesday at 11:00 we are meeting to produce a radio commercial. We are trying to get all three levels represented. On Wednesday at 11:00, Chris, Pat, Mike and I will go to the radio station to produce our commercial.

On Thursday, interviews will continue for the 1<sup>st</sup> grade open position at Eby. The committee is down to two candidates and one is driving from Florida for a final interview.

### Board Report

None

### Adjournment

MOTION by Davis, supported by Timm, that the Board meeting be adjourned. All Ayes. MOTION CARRIED.

The meeting adjourned at 9:00 p.m.

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Judith Bostedor, Secretary