

SECRETARY'S MINUTES  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**NAPOLEON COMMUNITY SCHOOLS, NAPOLEON, MICHIGAN**  
**July 11, 2016**

The regular meeting was called to order by President Traci Spring. The meeting began at 7:00 p.m. in the middle school with the pledge of allegiance.

MEMBERS PRESENT: Traci Spring, Judy Bostedor, Homer Davis, Jennifer Timm, Thomas Wilson, Thom Trudeau.

MEMBERS ABSENT: Terry Sullivan

OTHERS PRESENT: Superintendent Jim Graham, Kathy Kolehmainen, Shawn Murphy, Zach Kanaan, Pat Dillon, Wendy Crocker, Karen Zavicar, Colleen Anderson, Adam Draa, Derek Shell, Nicole Hays and Jackie Gregory.

Organization Meeting: Other

MOTION by Trudeau , supported by Timm, that the district execute a Treasurer's bond for the elected Treasurer, Homer Davis, in the amount of \$10,000. All Ayes. MOTION CARRIED.

MOTION by Bostedor, supported by Davis, that Flagstar Bank be designated the depository for all funds of the Napoleon community Schools for the 2015-16 school year. All Ayes. MOTION CARRIED.

MOTION by Davis , supported by Trudeau , that the board of Education approve the schedule of meetings for the 2015-16 school year be the second and fourth Monday of each month, except for the months of July, November, December and April. All Ayes. MOTION CARRIED.

MOTON by Bostedor, supported by Timm, that the elected Treasurer, Homer Davis, be the authorized signatory for the payroll and accounts payable checks for the 2016-17 school year. All Ayes. MOTION CARRIED.

MOTION by Trudeau, supported by Wilson, that Superintendent Jim Graham and/ or Kim Miller, LEA business manager, be authorized to sign contracts, agreements and purchase orders for the 2016-17 school year. All Ayes. MOTION CARRIED.

MOTION by Bostedor, supported by Davis, that the Thrun Law firm, be designated as legal counsel for the district for the 2016-17 school year. All Ayes. MOTION CARRIED.

Board Correspondence

A thank you note from Eby Teacher Terrie Collins was read thanking the Board for the flower arrangement sent for her father's funeral.

Public Participation

None

### Consent Agenda

MOTION by Timm, supported by Wilson, that the Board of Education approve the consent agenda items consisting of minutes of the regular Board meeting of June 27, 2016, and the bills payable and money transfers for June, 2016, and the employment of Nicole Hays, H.S. Science Teacher, the employment of Derek Shell, H. S. Math Teacher, the employment of Adam Draa, H.S. Math/Science Teacher, the employment of Jackie Gregory, H.S. Special Ed/Resource Teacher, the employment of Maddison Capucille, Childcare Aide, as presented. All Ayes. MOTION CARRIED.

### Athletic Field - Track

MOTION by Bostedor, supported by Timm, that the Board of Education take action and approve the refurbishment on the High School Running Track with Ag sports Services Inc. at a price of \$34,706.00, as presented. All Ayes. MOTION CARRIED.

### High School Parking Lot

MOTION by Davis, supported by Timm, that the Board of Education take action and approve the preparations that includes the Sealcoat of the High School parking lot with TriState paving at the amount of \$12,300.00, as presented. All Ayes. MOTON CARRIED.

### Eby Parking Lot, Parking Lot addition and an Additional Exit at the North Street Court

MOTION by Trudeau, supported by Timm, that the Board of Education take action and approve the preparations that includes the Sealcoat at Eby's existing parking lot with TriState paving at the amount of \$7,400.00 and the addition of an Eby parking lot at the amount of \$3,750.00 and an Additional Exit at the amount of \$2,300.00 with the total being at \$13,450.00, as presented. All Ayes. MOTION CARRIED.

### Middle School Classroom Flooring

MOTION by Bostedor, supported by Davis, that the Board of Education take action and approve the Middle School classroom flooring in classrooms 115, 116, 117, 118 and 119 with Braun's Home Furnishings & Floor Coverings at the cost of \$16,185.00, as presented. All Ayes. MOTION CARRIED.

### Collective Bargaining Agreement - NESPA

MOTION by Bostedor, supported by Timm, that the Board of Education take action and approve the contract renewal, with the proposed changes, with the Napoleon Education Support Personnel Association, as presented. All Ayes. MOTION CARRIED.

### Superintendent's Report

The annual crab races took place on Sunday at the Beach Bar. My crab was picked out by my son and he chose a winner as once again we brought "home the golden crab".

### Board Report

None

### Adjournment

MOTION by Davis, supported by Trudeau, that the Board meeting be adjourned. All Ayes. MOTION CARRIED.

The meeting adjourned at 7:50 p.m.

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Judith Bostedor, Secretary