

**SECRETARY'S MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**NAPOLEON COMMUNITY SCHOOLS, NAPOLEON, MICHIGAN**  
**January 23, 2017**

The regular meeting was called to order by President Traci Spring. The meeting began with the Pledge of Allegiance at 7:00 p.m. in the middle school.

MEMBERS PRESENT: Traci Spring, Homer Davis, Terry Sullivan, Judy Bostedor  
Jennifer Timm, Thomas Wilson, Heather Swaenepoel

MEMBERS ABSENT: None

OTHERS PRESENT: Superintendent Jim Graham, Kathy Kolehmainen, Shawn Murphy,  
Pat Dillon, Zach Kanaan, Mike McGonegal, Kevin Oxley, Wendy Crocker,  
Paul Swaenepoel, Sophia Silvestri, and other community members.

Oath of office - Homer Davis and Heather Swaenepoel

Newly elected Members Homer Davis and Heather Swaenepoel were administered the oath of office by Administrative Asst. Kathy Kolehmainen prior to taking their seats on the Board of Education.

Organizational Meeting

Election of Officers:

Nominations for President: Traci Spring nominated by Judy Bostedor. All those in favor of Traci Johnson for President: Ayes: All, Nays: None. Traci Spring elected President.

Nominations for Vice-President: Jennifer Timm nominated by Thomas Wilson. All those in favor of Jennifer Timm for Vice-President: Ayes: All, Nays: None. Jennifer Timm elected Vice-President.

Nominations for Secretary: Judy Bostedor nominated by Homer Davis. All those in favor of Judy Bostedor for Secretary: Ayes: All, Nays: None. Judy Bostedor elected Secretary.

Nominations for Treasurer: Homer Davis nominated by Judy Bostedor. All those in favor of Homer Davis for Treasurer: Ayes: All, Nays: None. Homer Davis elected Treasurer.

Presentation

Kevin Oxley, Superintendent at the ISD presented information to the Board for the 2017 Renewal Special Education Millage for the Jackson County ISD that is coming up for election in May. This millage will not cost any more money to the voter and this affects all students. The ISD has never been accredited before and for the past year in a half they had a team put together to go through the process of being accredited. Out of this process they came up with five goals that includes a Special Education goal and a Professional Development goal.

### Board Recognition and Reception

Members were recognized for their dedication and commitment to Napoleon Community Schools. Gifts of Napoleon apparel were presented to the Board from the Administrative Office. A short reception with refreshments was followed.

### Board Correspondence

Barbi Sweeney, child care secretary and her family sent a thank you card for the floral arrangement that was sent on behalf of her mother whom passed away.

The Teachers Education Association and the Support Staff donated \$105.00 towards the Christmas Giving in honor of the board members for Board Appreciation month.

### Public Participation

None

### Consent Agenda

MOTION by, Bostedor supported by Wilson, that the Board of Education approve the consent agenda items consisting of minutes of the regular Board meeting of December 12, 2016, the minutes of the special Board meeting of December 18<sup>th</sup>, 2016 and the bills payable and money transfers for December 2016, the resignation of Gina Lobbestael, Parapro at Eby, the employment of Toni D'Ambrosio, Food Service Aide, the employment of Chris West, Instructional Aide, as presented. All Ayes. MOTION CARRIED.

### New Bus Lease for 2017-18 and 2018-19

MOTION by Davis, supported by Bostedor, that the Board of Education take action and approve the New Bus Leasing of nine (9) 2017 Bluebird Vision 77 passenger buses at the lease price of \$13,050 per yr/2 yr term and one (1) 2017 Bluebird 89 passenger Flat Front bus at \$16,158 per yr/2 yr term and one (1) 2017 Micro-lift 20 passenger bus with lift at \$11,881.93 per yr/2 yr term and to also include installation of new camera's and safety items with each leased bus, as presented. All Ayes, MOTION CARRIED.

### Tax Collection Agreement- Norvell Lake Township

MOTION by Sullivan, supported by Swaenepoel, that the Board of Education take action and approve the tax collection agreement with Norvell Lake Township, as presented. All Ayes, MOTION CARRIED.

### Tax Collection Agreement- Columbia Township

MOTION by Davis, supported by Sullivan, that the Board of Education take action and approve the tax collection agreement with Columbia Township, as presented. All Ayes, MOTION CARRIED.

### Tax Collection Agreement- Napoleon Township

MOTION by Bostedor, supported by Swaenepoel, that the Board of Education take action and approve the tax collection agreement with Napoleon Township, as presented. All Ayes, MOTION CARRIED.

### Neola Policies

The new or revised policies to be adopted were given to the Board for review. Members should direct any questions to Superintendent Graham and these new or revised policies will be presented to the Board for action at the February 13, 2017 regular board meeting.

### Superintendent's Report

Just a quick reminder that this Wednesday, we play Michigan Center in boy's basketball. We are 8-1 and they will be 10-0. I would expect a large crowd that evening.

Our food pantry is real close to opening. I want to thank Scott Ashe for taking the lead with this project. The space is complete and we are in the process of gathering items to stock the shelves.

We are reducing the student cost to two dollars and a canned item for Wednesday night's game. We are also working with Shelly Babcock to get us going. She is on the board of the Brooklyn food pantry.

We hosted a 19 team middle school wrestling tournament this past Saturday. We made over \$2,000 at the gate and over 800 matches were held throughout the day.

Congratulations to Mike McGonegal and the whole Eby staff. The focus school label was lifted by the State of Michigan and we all should be extremely proud of their hard work.

Congratulations to Shawn Murphy on passing our District Boiler inspection today. Ashley Fritt's from Traveler's Company was very pleased with the upkeep of our districts equipment.

### Board Report

Member Bostedor reminded the Board that we are hosting the JCASB breakfast/meeting at Ackerson Lake on Saturday, February 4th at 8:00 am.

### Adjournment

MOTION by Davis, supported by Sullivan, that the Board meeting be adjourned. All Ayes. MOTION CARRIED

The meeting adjourned at 8:20 p.m.

---

Judith Bostedor, Secretary